



BOARD OF EQUALIZATION

**CUSTOMER SERVICES AND ADMINISTRATIVE  
EFFICIENCY COMMITTEE MEETING MINUTES**HONORABLE CLAUDE PARRISH, COMMITTEE CHAIR  
450 N STREET, SACRAMENTO

SEPTEMBER 13, 2000, 9:30

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**ACTION ITEMS & STATUS REPORT ITEMS****Agenda Item No: 1****Title: Issue Paper: 2001-02 Budget Change Proposals (BCPs)****Issue/Topic:**

2001-02 Budget Change Proposals (BCPs)

**Committee Discussion:**

Sally Lee, Deputy Director, Administration Department, presented the 2001-02 BCPs to the Committee. The Members were advised that only nine (9) of the eleven (11) BCPs would be presented today and that staff is awaiting further information before BCP-9 and BCP-11 could be presented. It was also explained that the BCPs associated with enacted legislation for which a fiscal impact is established would be submitted within the 10 days of signature requirement to the Department of Finance and that copies of those proposals would be shared with the Members at the same time.

**Committee Action/Recommendation/Direction:**

The Committee members asked legal staff to clarify whether it is legally permissible to release the proposed Budget Change proposals to the public.

The Committee approved all but the following BCP components which were deferred for consideration at the September 14, 2000 administrative session:

- BCP-3 Baseline Adjustments - \$3.5 million proposed for Merit Salary Adjustment funding shortfall based on analysis of current salary and wages.
- BCP-4 Leveraging the Corporate Database (Phase V) - \$600,000 proposed for computer network tools for local area network management and maintenance.
- BCP-6 Enhancing Accuracy of Local Revenue Allocations – One (1.0) new position to implement an enhanced review of taxpayer reporting on schedules used to allocate district taxes among the Special Taxing Jurisdiction (e.g., to identify reporting of amounts to wrong districts and transposition of amounts reported).

Approved: /s/ Claude Parrish  
Claude Parrish, Committee Chair

/s/ James E. Speed  
James E. Speed, Executive Director

Including attached addendum.

BOARD APPROVED

At the 9-14-00 Board Meeting

/s/ Judy Newton  
Judy Newton, Chief  
Board Proceeding Division

## **Addendum to the September 13, 2000 Customer Services and Administrative Efficiency Committee Meeting Minutes.**

On September 14, 2000, Mr. Boyer provided the opinion requested on whether it is legally permissible to release proposed BCPs to the public. Mr. Boyer explained that pursuant to the open meetings act requirements, copies of the proposed BCPs discussed by the Board in open session may be provided to the public. It was noted that this opinion only addresses the proposed BCPs deliberated upon by the Board and does not apply to the Board submissions to the Department of Finance for the Governor's Budget development process. Board Member John Chiang asked Mr. Boyer to share this deliberation with the Chief Counsel of the Department of Finance.

Ms. Lee presented the additional information requested by the Members related to the pending BCP components from the September 13, 2000 Board Meeting.

### **Committee Action/Recommendation/Direction:**

On September 14, 2000, the Committee approved the BCP components deferred on September 13, 2000.